

- Note:
1. All questions are compulsory with internal options.
 2. Figures to the right indicate full marks.
 3. Draw neat diagram wherever necessary.

Q1 A Fill in the blanks with appropriate word from the alternatives given below: (15)

1. _____ is a process for developing effective teams.
a) Revolution b) Leadership c) Motivation d) Team building
2. _____ style aims at creating a family atmosphere.
a) Consultative b) Participative c) Laissez-faire d) Paternalistic
3. _____ attempt to run their organisation like a social club.
a) Bureaucrats b) Neurocrats c) Autocrats d) Sociocrats
4. _____ skills are required to visualise or analyse problems or situations.
a) Innovative b) Human c) Communication d) Conceptual
5. Successful leaders have a _____ personality.
a) aggressive b) dull c) weak d) pleasing
6. _____ is the activity of influencing people to strive willingly for group objectives.
a) Controlling b) Motivation c) Directing d) Leadership
7. Time and distance are form of _____ barrier.
a) organisational b) language c) semantic d) environmental
8. Status barrier is one of the form of _____ barrier.
a) physical b) cultural c) language d) organisational
9. _____ is not a physical barrier to communication.
a) Temperature b) Noise c) Time d) Jargon
10. Informal communication is also called as _____.
a) branches b) blue berry c) tap roots d) grapevine
11. _____ communication flows from the higher level to the lower level in the organisation.
a) Upward b) Diagonal c) Horizontal d) Downward
12. Communication between the departments or persons on the same level in the organisation is called as _____.
a) vertical b) informal c) upward d) horizontal
13. _____ communication refers to the official communication in the organisation.
a) Non-verbal b) Verbal c) Informal d) Formal
14. _____ refers to the way people stand or sit.
a) Eye contact b) Head movement c) Gesture d) Posture
15. A factory siren is an example of _____.
a) symbol b) body language c) sign language d) audio signal

Q2 Explain the concepts (Any 03) (15)

1. Human Rights
2. Disaster
3. Environment
4. Verbal Communication
5. NonVerbal Communication
6. Leadership
7. Dowry

- Q3 A) Explain the problems faced by women in India. (07)
B) Discuss the problems faced by SC people in India. (08)
OR
C) What are the physical, economic and social effects of disaster on human life? (15)
- Q4 A) Discuss the features and importance of listening in communication (07)
B) Briefly explain guidelines for effective public speaking. (08)
OR
C) Define leadership and styles of leadership. (15)
- Q5 A) Explain the nature of disaster. (07)
B) Discuss the role of technology in development of nation. (08)
OR
C) Write a detailed note on the Foundation Course (Semester III) project submitted by you. (15)
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