

[Time:1.00 Hr.]

[Marks:25]

Please check whether you have got the right question paper.

- N.B: 1. All Questions are Compulsory.
2. Figures to the right indicate full marks.

- Q.1 A) What is Security Control & how to set it up in Tally ERP 9? 07
Q.1 B) Write down short cut keys and the usability for the following buttons in Tally ERP 9? 06
i) Company info.
ii) Shut Company
iii) Support centre
iv) Period
v) Calculator
vi) Configure

OR

- Q.1 C) Enumerate the Accounting features available with the F11 function. 07
Q.1 D) Explain the Balance Sheet & Profit & Loss A/c groups (Accounting) in Tally ERP 9. 06
Q.2 A) Write down the steps of entering the vouchers in Tally ERP 9 for the following transactions related to Sonam Ltd. 12
i) on 11th December, 2023 Paid for cash Purchases of goods Rs. 3,000/-
ii) On 18th December, 2023 Sold goods on credit basis to Mr Mahesh for Rs. 2,00,000/-
iii) On 22nd December, 2023 Cash deposited into Bank Rs.20,000/-
iv) Depreciate Plant and Machinery by Rs.20,000/-

OR

- Q.2 B) Explain Bank Reconciliation in Tally ERP 9. 06
Q.2 C) Explain the term Debit Note and Credit Note and state the procedure for accounting of Debit & Credit Note.? 06

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