

24/12/2022

**PLACEMENT NOTICE**  
**THIRD YEAR, GRADUATES AND EX- STUDENTS of**  
**B.COM, BMS, BAF & M.COM**

**AIB HR** has an urgent requirement of various vacancies on an urgent basis. Details are follows :

**A. HR Recruiter: Full-time job**

JD :

1. Understanding the job description.
2. Searching on job portals like Naukri / Monster / LinkedIn
3. Calling candidates to understand their profile and take their details.
4. Maintain the database in excel.
5. Scheduling interviews of shortlisted candidates.
6. Understand and learn IT recruitment skills

Salary : 10k / month

Eligibility: Graduates or Post Graduates

**B. HR Recruiter intern**

JD :

1. Understanding the job description.
2. Searching on job portals like Naukri / Monster / LinkedIn
3. Calling candidates to understand their profile and take their details.
4. Maintain the database in excel.
5. Scheduling interviews of shortlisted candidates.
6. Understand and learn IT recruitment skills

Stipend : 5k / month

Minimum internship period : 3 months

Eligibility: Second Year & Third Year Students

**C. HR Recruiter: Training and confirmed job placement**

JD :

1. Understanding the job description.
2. Searching on job portals like Naukri / Monster / LinkedIn
3. Calling candidates to understand their profile and take their details.
4. Maintain the database in excel.
5. Scheduling interviews of shortlisted candidates.
6. Understand and learn IT recruitment skills

Training period: 600 hours

Training charges: 20k + taxes (negotiable if more than 5 students are taking admission)

Confirmed placement with CTC: 20-30k per month post-completion of the training period

Eligibility: Undergraduates & Graduates

**D. Marketing internship :**

1. Connect with doctors/dieticians for collaborating for yoga sessions
2. Connect with corporates for organizing yoga sessions
3. Help to increase yoga365 Instagram page, google reviews and Prism HRC LinkedIn page.

Stipend : 5k + incentives

Minimum internship period : 3 months

Eligibility: Second Year and Third Year Students

HOW TO APPLY	Send your Resumes to <a href="mailto:placements@nirmala.edu.in">placements@nirmala.edu.in</a> and <a href="mailto:hr@aiab.in">hr@aiab.in</a>
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- 1) Students who are interested in availing the opportunity should send their resumes in PDF format on the given email address
- 2) Subject in the email should be AIAB HR- HR Full Time or AIAB HR - HR Intern or AIAB HR - HR Recruiter & AIAB HR - Marketing



I/C Principal