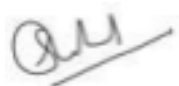


15/09/2022

PLACEMENT NOTICE
(GRADUATES, POST GRADUATES AND EX-STUDENTS OF ALL PROGRAMMES)

Tekno Point Multimedia India Pvt. Ltd are in urgent need of Web Content Specialists. Details are as below:

COMPANIES & JOB PROFILE	Tekno Point Multimedia India Pvt. Ltd (Borivali) Website: www.teknopoint.in
JOB PROFILE	Customer Care Executive.
Desired years of experience	0-1 year
Specific Skills:	<ol style="list-style-type: none"> 1. Must have excellent communication skills, both written and verbal 2. be able to undertake research using a variety of sources 3. be able to multitask and prioritize work schedules 4. be computer literate and possess good keyboard skills 5. be interested in different methods of communication.
Responsibility	<ol style="list-style-type: none"> 1. Working with Client Marketing teams and Content Teams to get most suitable assets and write up for their digital properties 2. Populate content in Digital Channels via tools (<i>Training will be provided</i>) 3. Client Communication & Management
Competency:	<ol style="list-style-type: none"> 1. Good Attitude 2. Willingness to Learn 3. Discipline 4. Time Management
Probation Period:	6 months Package :1.80 LPA
CTC after successful probation period	Package : 3 LPA (On basis of performance)
JOB TYPE	Full-Time
Bond	two-year bond (starting from date of joining)
Retention Bonus	Eligible for Retention Bonus after 1 Year from Date Of Confirmation <ul style="list-style-type: none"> • 1 Year completion - 25,000/- (One time) • 2 years completion - 50,000/- (One time)
Education & Experience:-	(Must have): Graduation (any stream)
<p><u>How to apply:</u> <u>Send your resume in PDF format to nmfplacement@gmail.com before 24th September, 2022 latest by 12 noon.</u></p>	



I/C Principal