

# NIRMALA MEMORIAL FOUNDATION COLLEGE OF COMMERCE & SCIENCE

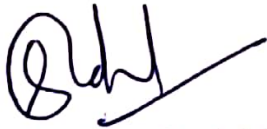
1<sup>st</sup> December 2020

## NOTICE

The twenty second virtual meeting of the College Development Committee (CDC) will be held on Saturday, 5<sup>th</sup> December 2020 at 11.00 am on the zoom platform with the following agenda. Members of CDC are requested to attend the meeting.

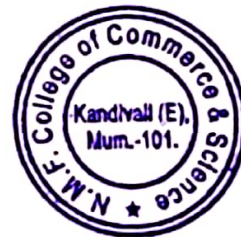
### Agenda

1. To read and confirm the minutes of the previous meeting.
2. To consider sending eligible faculties for orientation, Phd Guideship and CAS
3. To discuss about various MoUs with industry and NGO collaborations
4. To consider and approve the budgets for organising FDPs, Research workshops, Research Conference
5. To plan for Parent Teacher Meeting
6. To evaluate the status for ISO certification
7. To consider Faculty exchange program with other repute College
8. Any other matter with permission of the Chair.



I / C Prin Ms. Swiddle D'Cunha

Member Secretary



**NIRMALA MEMORIAL FOUNDATION COLLEGE OF COMMERCE & SCIENCE**

Minutes of the meeting held on Saturday, 5<sup>th</sup> December, 2020 at 11.00 am online on the zoom platform . The following members were present:

1. Dr. Denis Desai
2. Smt. Arunaben Desai
3. Smt. Dhara Desai
4. Dr. Poonam Kakkad
5. Smt. Swati Desai
6. Dr. Alpa Upadhyay
7. Smt. Sangeetha Shyam Sundar
8. Shri Milan Desai
9. Mr. Ishwar Jha
10. I/ C Prin. Smt. Swiddle D'Cunha

Dr. Denis Desai chaired the meeting and the minutes of the previous meeting were read. Status of AQAR 2019-20 submission was given by Dr Poonam , IQAC Coordinator

It was resolved by the chair that applications for the recognition of PhD guide of Dr Poonam Kakkad, Dr Megha Juvekar were to be sent to University. For orientation Ms. Sangeetha , Ms. Diya, Dr Neha Goel and Dr Vijaya were the faculties as proposed by the principal and decided to send their applications. For CAS stage 1 to stage 2 Dr Monika John, Ms. Swiddle D'Cunha, Dr Poonam Kakkad and Dr Megha Juvekar were listed.

Resolved to organise One Day International Level workshop 'The Joy of Research' in the month of January 2021 in order to imbibe research culture in the staff members. Dr. Poonam along with Research Cell member Dr Megha were given the responsibility to organise the said workshop.

Further Resolved that given a detailed presentation on proposed tie ups with industries for upgrading education and fostering placement in the college was given by Dr Poonam Industry collaborations with Kashiba institute, Monster.com and Rishesharp for fostering placements was accepted by all the members.

Resolved to have collaboration with (NGO) Aayushman Welfare centre for joining hands in social contribution. Further to make teaching learning more interesting Dr Kakkad proposed a faculty exchange program for BMS program.

Faculty of Chandrabhan Sharma would conduct 8 lectures of 50 mins each on the subject Research Methodology for SYBMS students.

Permission of the chair was granted to organise a 7 Day FDP by the Department of Commerce and Accountancy in the discussed budget.

Resolved that ISO work is started and necessary training to be given to teaching and non-teaching staff will be scheduled in the month of March 2021.

Resolved that with the estimated budget presented by the principal and Mr Milan Desai various workshops were agreed to be organised.


Resolved by the chair to organise a parent teacher meeting to keep parents informed about all the activities that college is organising in the lockdown period.

It was resolved by the chair to draft and practice an exit policy for employees for the employees of the institution to ensure a non discrepancy separation. suggestions were given by the chair on the criterions to look into in the separation policy. A rough draft was asked to the Principal to be shown in spa of 30 days.


The chair and the CDC members resolved to the proposal of Dr Kakkad IQAC coordinator to organise webinar for non teaching and teaching staff on Stress Management and another webinar on Revised NAAC Accreditation Process for teaching and non teaching staff. The Principal also proposed to organise alumni meet in month of May 2021, and the members second on this idea.

The Chair suggested to the Principal to look onto the formalities for getting 2 (f) 12 B recognition for the college. The chair also mentioned to conduct AAA as early as possible so as to identify the SWOC for the college.

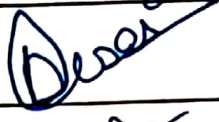

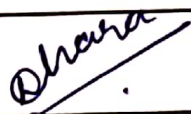
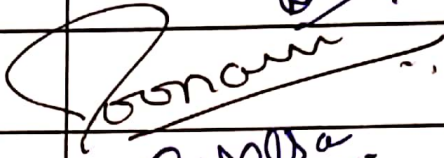


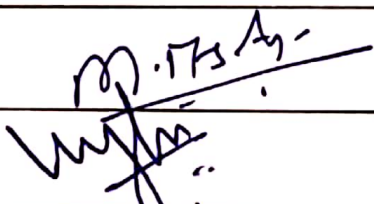
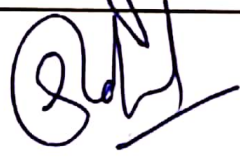
The meeting ended with the vote of thanks to the Chair.

  
I / C Prin. Swiddle D' Cunha  
Member Secretary



  
Dr. Denis Desai  
Chairman

## Members who attended the Meeting

Names	Signature
Dr. Denis Desai	
Smt. Arunaben Desai	
Smt. Dhara Desai	
Dr. Poonam Kakkad	
Smt. Swati Desai	
Dr. Alpa Upadhyay	
Smt. Sangeetha Shyam Sundar	
Shri Milan Desai	
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