

16th November 2019

NOTICE

The nineteenth meeting of the College Development Committee (CDC) will be held on Monday, 23rd December 2019 at 11.00 am in the Management's room of the college with the following agenda. Members of CDC are requested to attend the meeting.

Agenda

1. To read and confirm the minutes of the previous meeting.
2. To discuss the mega event 'NIRVAAN' to be held in the month of January 2020.
3. To discuss the One Day State Level workshop 'The Joy of Research' to be held in the month of February 2020.
4. To plan for a national level conference to be held in the month of April 2020.
5. To evaluate the preparation of ISO 9001-2015.
6. To include new members to IQAC.
7. To consider and approve the annual budget for the financial year 2018-19.
8. Any other matter with permission of the Chair.



I / C Prin Ms. Swiddle D'Cunha

Member Secretary



NIRMALA MEMORIAL FOUNDATION COLLEGE OF COMMERCE & SCIENCE

Minutes of the meeting held on Monday, 23rd December 2019 at 11.00 am in the Management's room of the college. The following members were present:

1. Dr. Denis Desai
2. Smt. Arunaben Desai
3. Smt. Dhara Desai
4. Dr. Poonam Kakkad
5. Smt. Swati Desai
6. Dr. Alpa Upadhyay
7. Smt. Sangeetha Shyam Sundar
8. Shri Milan Desai
9. Mr. Ishwar Jha
10. I/C Prin. Smt. Swiddle D'Cunha

Dr. Denis Desai chaired the meeting and the minutes of the previous meeting were read.

Resolved that proposal from coordinators to organise mega event 'NIRVAAN' in the month of January 2020 be accepted and the budget for the same is approved. The idea is to include each and every department in the event and enhance creativity and build team spirit. Alumini representative Mr. Neelkanth Raval be appointed as the chief advisor to organise the mega event 'NIRVAAN 2020' along with the Student Representative Committee Head Mr. Ayush Shah and his team.

Resolved to organise One Day State Level workshop 'The Joy of Research' in the month of February 2020 in order to imbibe research culture in the staff members. Dr. Alpa Upadhyay along with Research Cell members and IQAC members will organise the said workshop.

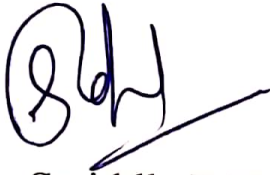
Resolved that national conference be organised by Research cell and IQAC in the month of April 2020 to encourage teachers to write research papers and develop research culture. Dr. Alpa Upadhyay, Convenor, Research Cell will organise the national conference along with support and help from IQAC Coordinator, Dr. Poonam Kakkad.

Resolved that ISO work is started and necessary training to be given to teaching and non-teaching staff will be scheduled in the month of January 2020.

Resolved that IQAC be reformed as per new guidelines of NAAC in the next academic year 2020-21. Members suggested name of Dr. Neha Goel to be the new member of IQAC.

Shri Milan Desai submitted the draft budget for the financial year 2020-21 and after discussion and some modifications, the budget was approved.

The meeting ended with the vote of thanks to the Chair.



I/C Prin. Swiddle D'Cunha

— Member Secretary



Dr. Denis Desai

Chairman

